**Blacklick Valley School District**

**9th – 12th Grade**

**Educational Family Trip Form**

STUDENT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade \_\_\_\_\_\_\_\_\_

DATES OF ABSENCES YOU ARE REQUESTING APPROVAL FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\***Trips will not be approved for more than five (5) cumulative days per year, during the first ten (10) or last ten (10) days of school, during final exams, or during standardized testing windows.**

Reason for absence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place(s) to be visited: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Project/Task to be completed which demonstrates that this was a learning experience:

**The student will be required to complete a minimum five-paragraph essay describing their personal experience and what learning occurred as a result of taking this trip. The essay is to be typed, double spaced in 12 font. The student may include other documentation and resources as evidence of learning (photos, brochures, etc…) but must be accompanied by the essay in proper format. The student should also attach the Educational Excused Absence Assignment Form to the essay to demonstrate that all assignments have been completed.**

Parent’s/Guardian’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRE-APPROVAL**

Project Due Date (within 10 days of return): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student should obtain assignments from all teachers. The initials below will prove that initial contact was made to inform each teacher of the dates of absence and to gather assignments. The Educational Excused Absence Assignment Form should be submitted upon return from the trip with the essay.

Period 1\_\_\_\_\_\_ Period 2\_\_\_\_\_\_ Period 3\_\_\_\_\_\_ Period 4\_\_\_\_\_\_

Period 5\_\_\_\_\_\_ Period 6\_\_\_\_\_\_ Period 7\_\_\_\_\_\_ Period 8\_\_\_\_\_\_

Period 9\_\_\_\_\_\_ Period 10

 **PROJECT APPROVAL**

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date project submitted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal’s recommendation for approval\_\_\_\_\_\_\_\_\_\_\_\_yes \_\_\_\_\_\_\_\_\_\_\_\_\_no

Absence\_\_\_\_\_\_\_\_excused\_\_\_\_\_\_\_unexcused